

LEARNING LEADER LEARNING PATH

This Learning Leader path guides the school's education team members in a sequence of online training courses focused on the Paul Mitchell Schools standards to attain the foundational skill set and prepare them for the classroom and clinic classroom. The Learning Leader job descriptions inspired these paths.

LEVEL 1: FOUNDATIONAL KNOWLEDGE

Start here on the path to become a well-rounded Learning Leader. A mentor and/or student instructor or a seasoned Learning Leader alike can master the Paul Mitchell Schools systems and standards.

COMPLIANCE AND CULTURE

- Prevention Compliance** — These compliance-related courses focus on key support compliance, Title IX, and FERPA. These required compliance courses must be completed within the first 90 days of employment.
- Welcome to Our Culture (1 hr)** — Learn about the unique Paul Mitchell Schools culture and your role to sustain it.

PROFESSIONAL DEVELOPMENT

- Mindful Leadership (2 hrs)** — This personal and professional development course for all team members features step-by-step ways to challenge and change your thoughts, actions and emotions about leadership. Discover mindfulness, meditation, and life balance practices.
- Trusted Advisor (30 m)** — Learn how to intentionally and ethically build trust to strengthen your relationships with others and to enhance your performance.

TECHNICAL SKILLS

- Learning Leader Training Videos** — New and seasoned Learning Leader teams can use the Skill Specialist training videos to help coach, guide, and lead the Future Professionals in the Paul Mitchell Schools systems. ***These videos were designed for Learning Leaders only and cannot be shared with the Future Professionals.***
- Learning Leader Boot Camp: Cutting (2 hrs 45 m)** — Learn the foundational theory for teaching and mentoring the Future Professionals in *The Cutting System*. Use *The Cutting System app* and *The Skill Cards app* as a resource tool.
- Learning Leader Boot Camp: Short Haircutting (3 hrs)** — Learn the foundational theory for teaching and mentoring the Future Professionals in *The Short Haircutting System*. Use *The Skill Cards app* as a resource tool.
- Learning Leader Boot Camp: Color (2 hrs 45 m)** — Learn the foundational theory for teaching and mentoring the Future Professionals in *The Color System*. Use *The Color System app* and *The Skill Cards app* as a resource tool.
- Learning Leader Boot Camp: Texture (3 hrs)** — Learn the foundational theory for teaching and mentoring the Future Professionals in *The Texture System*. Use *The Skill Cards app* as a resource tool.
- Learning Leader Boot Camp: Makeup (2 hrs)** — Explore the theory and terminology for teaching makeup techniques and sharing information in the classroom and in the clinic classroom. Use *The Makeup System app* and *The Makeup Portfolio* as a resource tool.

VIRTUAL TEACHING, COACHING AND COMMUNICATION

- Let's Get Zooming (2 hrs 30 m)** — Learn how to use the Zoom platform as a virtual educator.
- Google Classroom (1 hr)** — Learn how to build online courses in Google Classrooms.
- Quick Tips for Distance Educators 101 (20 m)** — Learn how to set up the virtual classroom and the importance of background support during live virtual classes.
- Virtual Coaching and Communication (40 m)** — Tips for engaging learners, structure learning groups, team communication and inspiring team members.

LEVEL 2: SELECT A CAREER PATH

Select the specific Learning Leader path to maintain the momentum and focus on future growth with Paul Mitchell Schools. The Learning Leader job descriptions inspired these paths.

CLINIC CLASSROOM LEARNING LEADER

- Guest Welcome and Greeting (30 m)** — Explore the best practices and systems for welcoming service guests to the clinic classroom and communicating expectations for every service guest, every time.
- Numbers that Measure Your Success (20 m)** — *What numbers matter? What do the numbers indicate?* Learn which numbers measure clinic classroom success and how to identify the school successes and opportunities.
- Paul Mitchell Reports and S.M.A.R.T. Goals (30 m)** — Discover how to access and read the key reports on guest services and Take Home efforts and how to use these reports to create S.M.A.R.T. goals.
- Responding to Guest Challenges (20 m)** — How the team responds to a guest complaint is key to maintain a positive reputation and the service guest base. Learn the mistakes to avoid, how to prepare the team, and how to respond.
- Technology Skills for the Classroom and Clinic Classroom (1 hr 30 m)** — Engage the Future Professionals by applying multimedia technology to classroom presentations, mini-classes, and clinic classroom coaching, including how to utilize iPads, apps, and technology.
- Back to Basics: Worksheets, Service Tracking Forms, and Engagement (1 hr 30 m)** — Learn how to implement, maintain, and track worksheets.

SKILL SPECIALIST

- Lesson Planning (25 m)** — Use the *Card Book* as a foundation to learn how to create a lesson plan from start to finish.
- Methodology (35 m)** — Learn how to identify and define methodology and how to inspect its practice in classroom and clinic classroom facilitation.
- Technology Skills for the Classroom and Clinic Classroom (1 hr 30 m)** — Engage the Future Professional by applying multimedia technology to classroom presentations, mini-classes, and clinic classroom coaching, including how to utilize iPads, apps, and technology.
- Classroom Management Techniques (25 m)** — Learn a variety of classroom techniques to engage the Future Professionals. Learn the classroom setup and how to implement the Paul Mitchell Schools culture into lesson plans.

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CONTINUED

CORE SPECIALIST AND THEORY SPECIALIST

- Back to Basics: Theory Management, Grading, Compliance, and Coaching (1 hr 30 m)** — Learn theory program management, grading, key compliance, and coaching methods.
- Lesson Planning (25 m)** — Use the *Card Book* as a foundation to learn how to create a lesson plan from start to finish.
- Methodology (35 m)** — Learn how to identify and define methodology and how to inspect its practice in classroom and clinic classroom facilitation.
- Technology Skills for the Classroom and Clinic Classroom 1 hr 30 m)** — Engage the Future Professional by applying multimedia technology to classroom presentations, mini-classes, and clinic classroom coaching, including how to utilize iPads, apps, and technology.
- Classroom Management Techniques (25 m)** — Learn a variety of classroom techniques to engage the Future Professionals. Learn the classroom setup and how to implement the Paul Mitchell Schools culture into lesson plans.

LEVEL 3: EDUCATION LEADERSHIP TEAM

The Education Leaders and Future Professional Advisors continue to improve on their leadership skills.

ORIENTATION

- Education Leader Orientation (4 hrs)** — This self-paced course highlights the role of the Education Leader to include the tasks and systems for training Learning Leaders, managing the clinic classroom and classroom, and important compliance tasks.
- Future Professional Advisor Orientation (3 hrs)** — This self-paced course highlights the role of the Future Professional Advisor to include the tasks and systems.

LEADERSHIP

- Business Fundamentals: Connecting to My Future Series (3 hrs 30 m)** — Learn how to teach and mentor Future Professionals using the *Business Fundamentals: Connecting to My Future* app and professional development curriculum.
- Leadership Team E-Course (4 hrs)** — Empower, engage, and equip. Aspiring leaders learn self-management and team leadership skills. This leadership support group provides inspirational content to be used to mentor and guide the leadership skills with the Future Professionals.